

**Minutes of the Twelfth meeting of Board of Governors of Lok Nayak Jai Prakash Institute of Technology, Chapra, Bihar**

The Twelfth meeting of the Board of Governors of Lok Nayak Jai Prakash Institute of Technology, Chapra was held on 07.09.2020. The meeting was conducted online via Microsoft Team.

**Preliminaries:** BoG Chairman of LNJPIT, Chapra and members of the Board were present in the meeting. The following members and special invitees were present:

<b>S.No.</b>		<b>Designation</b>
1.	Dr. Arun V. Bapat Seismologist and Former Head of Earthquake Engg. Research, CWPRS, Pune	Chairman, BoG
2	Rajeev Ranjan, AKU, Patna	Member
3	Dr. D. K. Singh Director, BIT Sindri	Member
4	Mr. Manikant Kumar Assistant Prof., MIT Muzaffarpur	Member
5	Dr. S. N. Sharma, Principal, LNJPIT Chapra	Member
6	Mr. Zafar Ayub Ansari, Assistant Professor Dept. of EEE, TEQIP Coordinator, LNJPIT Chapra	Member
7	Prof. Bimal Kumar Principal I/c GEC Jamui	Member
8	Dr. Sumanta Gupta, TEQIP Coordinator, IIT Patna	Special Invitee Member

9	Shri Bhanu Pratap Singh(SPA)  SPIU, Bihar	Special Invitee Member
10.	Dr. Bushra Zaman, Nodal Officer (Academics)  SPIU, Bihar	Special Invitee Member

At the outset, the Principal gave his warm welcome to all BOG members.

The Action Taken Report (ATR) on decisions of previous BoG meeting was provided by the institute and it was duly noted.

### **Agenda 1**

Approval of Action Taken report of BoG XI held on 13<sup>th</sup> June, 2020

BOG approved the Action Taken report of the institute, as per MoM of BOG XI.

### **Agenda 2**

Approval of status of GATE-2020 training & approval of GATE-2021 training.

BoG approved the agenda items.

i)BOG approved all the payments done for GATE-2020 training classes conducted by the vendor, M/s Engineers Academy.

ii)BOG approved GATE-2021 training classes which is being conducted by internal faculty members on the already given terms and conditions in agenda. BOG approved that reimbursement of Digital Pen Pad using for teaching purpose may be done through academic head.

iii)BOG have given approval to increase remuneration amount for GATE 2021 classes conducted by internal faculty members from 700 Rs. Per hour to 1000 per hour.

iv)GATE study material can be purchased through procurement procedure. Reimbursement of GATE Test series can be done upto maximum limit of Rs. 1500/-.

### **Agenda 3**

Approval of Employability Classes for academic year 2020-21

- i. BoG approved all the payment done for Employability Training held for the academic year 2020-21.

### **Agenda 4**

Approval of NBA Activities

The BoG approved the NBA activities for the institute.

### **Agenda 5**

Approval of Increase in Project Life Allocation

BOG approved the new Project Life Allocation of Rs. 12.10 Crore, as allocated by NPIU to the institute.

### **Agenda 6**

Approval for Reimbursement of Students Internet Package

BoG approved the Reimbursement of Students Internet Package with following suggestions:

- i) Maximum limit for reimbursement of students Internet Package as Rs. 1000 for 90 days and will be applicable for classes that have already been started for new session, from August, 2020.
- ii) Institute must report to NPIU to disable students JIO login Password of unutilized JIO services by students as the students are currently are not present in the campus.

### **Agenda 7**

Approval of Annual Report for Academic Year 2019-20

- i) BOG have approved Annual Report for the academic year 2019-20.

### **Agenda 8**

Approval of Purchase of Institutional Membership and Student chapters for professional Bodies

- i) BOG have approved for the purchase of IIE institutional membership for student's chapter.
- ii) BOG have approved that faculty members of EEE and CSE should mandatorily get the professional membership of IEEE bearing the cost by their own, whereas for total 12 students shortlisted as on CGPA (6 from EEE and 6 from CSE) the institute shall reimburse the fees for getting the student membership. Other students should also be encouraged to get the IEEE student-membership bearing the cost by their own.
- iii) E- Journal may be procured following the procedure.

## **Agenda 9**

### **Approval of activities held in all departments and different Cells**

The BoG approved all activities planned by all departments through Honorarium basis and activities available on GEM to conduct through services.

Apart from the activities listed and planned, if the departments of the institute find any activities suitable for the academic development of the students, the department concerned could conduct the same through following the procurement process for services.

## **Agenda 10**

Approval of Academic Calendar 2020-21.

The BoG approved the Academic Calendar, 2020-21 presented by Registrar Academic of the institution.

## **Agenda 11**

Approval of Purchase of Microsoft Team for Online classes

- i. BOG approved the purchase of Microsoft Team for online classes through either academic or IOC head.
- ii. Institute must ask vendor to provide Demonstration Session for all faculty members to avoid any technical difficulties that could be faced by faculty members during online session.

## **Agenda 12**

Approval of NITTT Registration Fee reimbursement on SWAYAM Portal

The BoG approved the NITTT training Registration Fee reimbursement through MOOC (1.1.2.6) with following suggestions.

i)Principal has been authorized to give approval for payment of NITTT Registration Fee reimbursement of amount Rs. 2000/.

ii)Certification fee may be reimbursed to faculty members after completing the course, upon the principal's approval of the payment.

## **Agenda 13**

Approval of Expenditure held in Q1(April-June), 2020

The BoG approved the expenditure held in Procurement head, Academic head as well as in IOC.

## Agenda 14

Approval of Procurement under progress/Completed

The BoG approved the procurement of following new packages:

S.N.	Name of Package	Status
1	<u>BIHAR/LNJPIT/Environmental Engg. Lab</u>	90% Payment of Rs. 1,46,756/- done. Payment for 10% will be done till 15 <sup>th</sup> September, 2020.
2	<u>BIHAR/LNJPIT/Transportation Engineering Lab</u>	90% Payment of Rs. 5,89,835/- done. Payment for 10% will be done till 15 <sup>th</sup> September, 2020
3	BIHAR/LNJPIT/Soil Mechanics	90% Payment of Rs. 12,52,473/- done. Payment for 10% will be done till 15 <sup>th</sup> September, 2020
4	BIHAR/LNJPIT/CATIA Software	100% Payment Completed of amount Rs. 10,97,400/-
5	BIHAR/LNJPIT/Chemistry	90% Payment of Rs. 2,33,696/- done. Payment for 10% will be done till 15 <sup>th</sup> September, 2020
6	Bihar/LNJPIT/2020-21/Lab Chair	Processed through GeM, Purchase Ordered issued
7	Bihar/LNJPIT/2020-21/Faculty chair	Processed through GeM, Purchase Ordered issued
8	Bihar/LNJPIT/2020-21/Faculty Table	Processed through GeM, Purchase Ordered issued
9	Bihar/LNJPIT/TEQIP-III/2020-21/Air Condition	Being Processed through GeM

## Agenda 15

Approval of new Procurement Packages

BOG approved the following new Procurement Packages:

S.No.	Package related to	Estimated amount in Rs.
1	Drawing Pen Tablet with display monitor and stylus	5,00,000/-
2	File Cabinet	100000/-
3	Almira for all Department, HOD Table	5,00,000/-
4	UTM Machine IC Engine	12,50,000/- 33,92,500/-
5	Computer System	1800000/-
6	Concrete Technology Lab	19,42,000/-
7	Power System Lab	40,90,000/-
8	Civil Work for Advance Computer Lab	5,00,000/-
9	Inverter for all Department and administrative Offices	3,00,000/-
10	Online UPS for Academic Building	500000/-
11	Online UPS for Lab Building	250000/-
12	Open Rack for all departments	5,00,000/-
13	Establishment of Mini Conference Hall, Furniture and other necessary items for Library	10,00,000/-
14	Photocopier Machine, Printer	5,00,000/-

15	Vaccum Cleaner	5,00,000/-
16	Closed Glass Rack for all Departments	5,00,000/-
17	TPO Office establishment	5,00,000/-
18	AI Lab establishment	17,00,000/-

#### Agenda 16

##### Approval of Hiring of TEQIP Cell Staff and extension of current TEQIP Cell Staff

- i. Mr. Akhilesh Kr Yadav may work in TEQIP Cell, and remuneration may be given to him on daily basis with the maximum limit upto Rs. 20,000/- per month.
- ii. Extension of Currently working staff in TEQIP Cell depends on extension of TEQIP-III Project. If Project extends then period of TEQIP Staff will be extended accordingly till the end of the project.
- iii. Institute may advertise for vacant seats of TEQIP Cell if project extends. Institute may request BOG's permission to introduce one more staff as a Data Operator in TEQIP Office for smooth working of Office work. BOG will decide the criteria for this post.

#### Agenda 17

##### Miscellaneous

- I. Institute may book expenditure for Rs. 1000/- per financial year from IOC to maintain Bank Charges deducted by Bank for TEQIP TDS PRINCIPAL LNJPIT CHAPRA, Account number 3741130752.
- II. Second Increment of TEQIP -III faculty members who joined in the month of January, 2018 may be given as approved by head of the institute.

*S.N Sharma*  
16/5/2018

**Dr. S.N Sharma**  
Principal  
LNJPIT, Chapra

*Arun V. Bapat*  
21/5/2018

**Dr. Arun V. Bapat**  
Chairman  
Board of Governor